

# **PUBLIC SAFETY TELECOMMUNICATIONS**

**LOCATION: Portland**

**MONDAY, September 8, 2014**

**11:00 A.M.**

**-----Minutes-----**

## **Attendance:**

### **Members Present**

Chairman Ross Andrew  
Commissioner David Darling (SFD)  
Commissioner Tom Serra (MFD)

### **Members Absent**

Commissioner Susan Bransfield (PFD)

### **Staff Present**

Wayne Bartolotta – Director of Central Communications  
Joe Kronenberger – Deputy Director of Central Communications  
Chief Robert Kronenberger – MFD  
Deputy Chief Steve LaRosa - MFD  
Sgt. Scott Cunningham - PPD  
Lt. Mike DeSena – MPD  
Jim Santacroce – Middlesex Hospital  
Lori Ruffino – Recording Secretary

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| <b>CALL TO ORDER</b> |
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Chairman Andrew called the meeting to order at 11:00 a.m.

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| <b>MINUTES OF PREVIOUS MEETING</b> |
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Chairman Andrew motioned for approval of minutes from June 2, 2014. Commissioner Darling moved that they waive the reading and accept the minutes as presented. Commissioner Serra seconded and all were in favor.

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| <b>PUBLIC HEARING</b> |
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**None**

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| <b>CORRESPONDENCE</b> |
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None

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| <b>MONTHLY REPORT</b> |
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Wayne Bartolotta gave the monthly report:

- Monthly call statistics were handed out –
  - Just over 4,000 incidents, just over 2,000 911 calls and over 8,600 administrative calls
  - EMD July QA – 95.85%
  - Parking lot calls were addressed by Commissioner Serra – monthly call numbers will be given next month by Director Bartolotta
  - Issue of someone able to access police radio system reported before summer break- reprogrammed radios - problem has been rectified
  - New base station installed last week for police main transmitter – CNR request previously approved
  - Dispatcher Trainee Position – conditional offer sent and in police department for background phase
  - Civilian Dispatcher Trainer position has been appointed to David Boyce
  - Continuing with the project in conjunction with Cromwell which will help the Middletown Police Department with the Westfield communications. Cromwell has a tower going up and microwave items are on order.
  - Generator for water tank site being wired today
  - Installation of microwave link to Chamberlain Hill Road complete. Previously done through telephone lines at \$275/month. One link left which will go to Aerospace Technologies.
- School Safety meeting to be held at the end of this week – last meeting held in June
  - Emergency communications radios have been delivered to Vinal & Mercy High School
    - Radios to be delivered to Bless John Paul, Xavier, and Wheeler Clinic
    - In the event of an emergency, all schools will be able to talk citywide or talk to each other on a common channel – all will be tied in
  - Plan of action for school security addressed by Commissioner Serra – asked if it was all set
    - Slow process on Board of Education end – Mayor’s office working with Board of Education
    - Commissioner Serra is very concerned that nothing has been done to address these needs. This has been on the agenda for a long time and wants no part of possible problems that may result of the inaction and failure to develop a plan of action.
    - High school is all set and fixed
      - Radio room with communications now powered by generator – work completed
    - City Hall – EOC has radios and swipe cards to get in and are working with no issues.

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| <b>OLD BUSINESS</b> |
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- None

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| <b>NEW BUSINESS</b> |
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- None

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| <b>ADJOURNMENT</b> |
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*Chairman motioned for adjournment. Commissioner Darling seconded the motion. The meeting adjourned at 11:14 a.m.*

Respectfully submitted,  
Lori Ruffino  
Recording Secretary

**Next meeting to be held on October 6, 2014 in Middletown**